

RESOLUTION

A RESOLUTION OF THE COUNCIL OF THE CITY OF OKLAHOMA CITY ESTABLISHING THE "OKLAHOMA CITY TRAILS ADVISORY COMMITTEE."

WHEREAS, in 1995 The City of Oklahoma City entered into a Transportation Enhancement Project Agreement with the Oklahoma Department of Transportation to obtain Enhancement Funds under the Intermodal Surface Transportation Efficiency Act to assist in the development of a comprehensive plan for a system of bicycle/pedestrian trails for Oklahoma City; and

WHEREAS, in August, 1996, The City entered into a contract with a consortium of planning consultants headed by LandPlan Consultants, Inc. (the "Consultants"), to work with the Trails Steering Committee commissioned by Mayor Ron Norick to prepare a master plan for the development of a system of bicycle/pedestrian trails to connect employment centers, schools, shopping districts and regional parks to one another throughout Oklahoma City; and

WHEREAS, the culmination of the planning process undertaken by the Trails Steering Committee and the Consultants, in conjunction with the input and involvement of several City Committees and Commissions, chambers of commerce, community organizations and interested citizens was the development in 1997 of the "Oklahoma City Trails Master Plan" ("OKC Trails Master Plan"); and

WHEREAS, the OKC Trails Master Plan was adopted by the Oklahoma City Planning Commission as an amendment to the OKC Comprehensive Plan on March 27, 1997, and was thereafter approved by Resolution of the Council on May 6, 1997; and

WHEREAS, the Council desires to establish a new committee to act as an advisory body for the implementation of the OKC Trails Master Plan.

NOW, THEREFORE, BE IT RESOLVED that the City Council of The City of Oklahoma City hereby establishes an advisory committee to be known as the "Oklahoma City Trails Advisory Committee" (hereinafter "OKC Trails Committee" or "Committee"), the membership, term, organization, procedures and duties of which shall be as follows:

I. MEMBERSHIP: The OKC Trails Committee shall consist of nine (9) residents of Oklahoma County, Oklahoma, to be appointed by the Mayor, with confirmation by Council. Six (6) members of the Committee shall be appointed at-large upon nomination by the Mayor, of whom three (3) shall be from among the membership of local bicycling and/or running groups; two (2) members of the Committee shall be appointed from among the membership of the Oklahoma City Council upon nomination by the Mayor; and one (1) member of the Committee shall be appointed from among the membership of the Oklahoma City Park Commission upon nomination by the Mayor.

II. TERM: The members of the Committee shall serve the following terms:

A. The initial nine (9) members of the Committee shall serve the following terms:

1. The three (3) at-large Committee members who are members of local bicycling and/or running groups shall serve terms of three (3) years each, commencing JANUARY 23, 2002; and

2. The three (3) other at-large Committee members shall serve terms of two (2) years each, commencing JANUARY 23, 2002; and

3. The remaining three (3) Committee members (two Oklahoma City Councilmembers, one Oklahoma City Park Commissioner) shall serve terms of one (1) year each, commencing JANUARY 23, 2002.

B. Successors to the initial nine (9) members of the Committee shall all serve terms of three (3) years each.

C. Vacancies in the Committee shall be filled for the unexpired term of the vacating member.

D. Notwithstanding any other provision of this Resolution, the six (6) Committee members appointed at-large may be removed by the Mayor at any time with or without cause upon the recommendation of the Chairperson of the Committee. All other Committee members may be removed by Council at any time with or without cause upon the recommendation of the Chairperson of the Committee and the Mayor.

III. CHAIRPERSON, OTHER OFFICES, AND SUBCOMMITTEES: At the time of appointment of the nine (9) members, the Mayor shall designate one of the nine (9) members to serve as Chairperson of the Committee. At its first or any subsequent meeting, the Committee may create and fill any other offices and/or create and charge any subcommittees of its membership deemed necessary for accomplishment of its duties (*see* paragraph VIII below for Committee "Duties").

IV. QUORUM: Five (5) members of the Committee shall constitute a quorum for the transaction of business, and any action taken shall require the affirmative vote of a majority of the members present and voting.

V. OPEN MEETINGS, OPEN RECORDS AND RULES: All meetings of the Committee and any subcommittees thereof shall be open to the public and shall be held in compliance with the provisions of the Oklahoma Open Meeting Act; and in the transaction of business the Committee shall adhere to Robert's Rules of Order, with the applicable edition thereof to be determined by the Committee at its first meeting. Activities of the Committee shall be subject to the Oklahoma Open Records Act, as legally applicable.

VI. STAFFING: The City Manager or his designee shall provide the Committee with

appropriate non-legal services and staff, including but not limited to Oklahoma City Planning Department Staff, clerical services and other necessary administrative staff; and the Municipal Counselor's Office shall provide the Committee with appropriate legal services and related staff.

VII. MEETINGS: Meetings of the Committee shall be held upon the call of the Chairperson, or in his or her absence the Vice-Chairperson, or upon the call of a majority of the nine (9) Committee members; provided, Committee meetings shall be held not less than once per quarter in any calendar year. The date, time, and place of any meeting shall be set forth in the call for the meeting. Meetings of the Committee may be held in the Council Conference Room, behind the Council Chambers, 3rd Floor, Municipal Building, 200 N. Walker, Oklahoma City, Oklahoma, at such date and time as will not conflict with other meetings scheduled to be held in said Conference Room. In addition, meetings of the Committee may be held at any other location or locations designated in the call for the meeting; provided, such other location or locations for Committee meetings shall be convenient and open to the public, as required by the Oklahoma Open Meeting Act.

VIII. DUTIES: The duties of the Committee shall be as follows:

A. The Committee shall review and make recommendations to Council concerning the implementation of the OKC Trails Master Plan, and in this regard, the Committee shall at a minimum:

1. Coordinate the development of Phase I of the OKC Trails Master Plan with the Oklahoma City Planning Department and/or with other City officers or employees, as appropriate;
2. Advise and assist The City concerning the raising of funds for development and management of the OKC Trails Master Plan;
3. Advise and assist The City in the development of a marketing program for the OKC Trails Master Plan and the resulting trails system;
4. Advise Council on development activities and trails programming in regard to the OKC Trails Master Plan, with such advice being conveyed to Council via annual (or more frequent) reports;
5. Advise and work with the Oklahoma City Parks Commission and/or Parks Department in the sponsorship of programs to promote education, health, fitness and other activities related to use of The City's trails system;
6. Review requests and consider donations of land, material, labor, services, etc., that may be of use in the development and implementation of the OKC Trails Master Plan and the resulting trails system;
7. Advise and develop a format for recognizing persons and organizations that may

assist in the development, operation, management and/or maintenance of the proposed OKC trails system;

8. With help of appropriate City staff, develop an OKC Trails Master Plan and/or OKC trails system web site;

9. Advise The City concerning and sponsor an "Adopt-A-Trail" Program to help with the maintenance of the OKC trails system; and

10. Provide on-going evaluation and advice concerning OKC Trails Master Plan and/or OKC trails system objectives and safety issues.

B. In connection with its duties, as set forth above, the OKC Trails Committee shall forward a written report of its activities to Council not less than quarterly in any calendar year. The Committee may forward additional or supplemental reports or other information to Council as deemed desirable by the Committee.

ADOPTED by the Council and **SIGNED** by the Mayor of The City of Oklahoma City this 23 day of January, 2002.



MAYOR

ATTEST:



CITY CLERK

APPROVED as to form and legality this 16th day of January, 2002.



Assistant Municipal Counselor